

Relational Activities

Responsibilities

Cluster	Task	Council (member)		
		Chair	Vice Chair	
Representation	Formal Liaison with Board	x		
	Formal Liaison with ACSO chairs	x		
	Formal Liaison with GAC chair	x		
	Preparation of ccNSO report	X		
Not relevant anymore	ccNSO Report	x		
	Speaking Engagements			All
	Board meetings and ACSO lunches/breakfast meetings			All
Engagement	Informal liaison with Board and Board members	x		
	Informal liaison with GAC members	x		
	Informal liaison with ACSO chairs	x		
	Informal liaison with GAC chair	x		
	Informal liaison with non-ccNSO support ICANN staff	x		

Comment

Article IX bylaws, ccNSO Documentation, letters, presentation, invite opinion or participation/Follow-up on Board decisions directed at the ccNSO, process n

To discuss joint views on issue or logistics for public meetings, ICANN staff driven, ICANN email list

Formal, ccPDP driven

Staff

To put formal ccNSO position at each ICANN meeting

Represent ccNSO, to be decided based on invitation

Representing formal ccNSO position, to be decided per topic

Clarify position of, seek opinion, or engagement in, ccNSO, Council or (groups of) members

Inform ccNSO of activities and canvass views of other SOs and Acs on any issue

Meeting and issue driven, seek input from GAC on work of ccNSO and other issues

Engage ICANN staff in processes and activities of ccNSO and influence outcome of ICANN processes

needs to be developed. Should include briefing of Boards intentions. Currently filtered through staff.

Administration of ccNSO

Responsibilities

Cluster	Task	Council		
		Chair	Vice Chair	(WG)
Management & Oversight	Chair Council meetings	x		
	Chair ccNSO meetings	X		
	Formal liaison with staff on members' meeting agendas and logistics		X	Katrina
	Formal liaison with staff on council meeting agendas and logistics	x	X	
	Formal liaison with staff on meeting minutes	x		
	Managing formal approval of new membership applications			Nigel Roberts/ Katrina
	Liaison with staff on general management issues	X	X	
	Management of ccNSO framework of roles and responsibilities	X		
	Manage/oversight ccNSO 2-3 year workplan	x		
	Formal oversight of cc PDPs			All
	Formal oversight and management of working groups			All
	Formal oversight of Board selection and Council election process			All
	Formal appointment of liaisons and NomCom rep			All
	Formal management of position paper drafting and adoption			
	Oversight of Governance of ccNSO internal defined processes	x		
	Triage Committee			Hong Xue, Katrina, Margarita
Oversight Prioritization	X			

Coordination

Travel Funding committee			Katrina, Dotty, Victor
Informal coordination of assigned activities within ccNSO	x		
Informal coordination of activities between SO/AC's	x		
Coordination ccNSO-GNSO Council meetings	x		
Coordination ALAC-ccNSO Council meetings		X	Margarita, Katrina

Comment

Current practice (meeting programme wg proposes agenda, select session chairs, and opening closing chair ccNSO)

Chair of Meeting Program WG

For example travel Funding, meeting organisation, escalation.

Process to be documented to manage and maintain framework of roles and responsibilities
Mechanisms and process needs to be defined

Pursuant to WG guidelines

Process needs to be developed. Not relevant anymore

Support staff manages most internal processes. Oversight linked with formal liaison etc with ccNSO support staff and assist support staff in ICANN internal processes.

Advising Council specific action

Prioritization of work items

Decision Travel Funding application for ICANN meetings

With increased distribution and delegation, need for coordination will increase/two sides: coordination of activities of members and volunteers, coordination of activities between staff and membership

Letters as example/lead by chair, to be consistent with role as formal liaison with ACSO chairs

chair and staff of both ccNSO and GNSO to coordinate meeting, include the appointed liaisons (Patrick Myles from the ccNSO and John Barard

Ron Sherwood as ccNSO appointed liaison