

Action Items IDN PDP WG1 Call
31 August 2009

Attendees:

Jaap Akkerhuis, Expert on Standardisation
Donna Austin, ICANN
Bart Boswinkel, ICANN
Olga Cavalli, GNSO
Tina Dam, ICANN
Gihan Dias, .lk
Chris Disspain, .au (Chair)
Avri Doria, GNSO
Baher Esmat, ICANN
Hiro Hotta, .jp
Manal Ismail, GAC
Cheryl Langdon-Orr, At-Large
Sivasubramanian Muthusamy, At-Large
Olof Nordling
Kristina Nordström, ICANN
Minjung Park .kr
Kurt Pritz, ICANN
Gabriella Schitteck, ICANN
Vaggelis Segredakis, .gr

1. Welcome and agenda bashing

- *Bart Boswinkel* welcomed everyone to the first meeting.

2. Selection of chair for WG + alternate chair from members of the WG

- *Bart Boswinkel* asked if there were any volunteers who would like to chair the Working Group. Since there were no volunteers it was decided that *Chris Disspain* will chair the Working Group for now. A co-chair needs to be selected.

3. Deliverable Seoul meeting (WG Topic Paper)

- *The Chair* asked *Bart Boswinkel* about the deliverables for the Seoul meeting and *Bart* replied that the goal is to draft a Topic Paper (list of issues that needs to be addressed by the Working Group) prior to the Seoul meeting.

Action 1-02

Bart Boswinkel to draft a Topic Paper with the IDN PDP Working Group 1 issues to be presented in time for the Seoul meeting.

4. WG working method

- *Bart Boswinkel* explained that the Working Group method will be to send out a draft Topic Paper to the group based on online comments and Conference Calls. Hereafter, the group will update the paper and send it out once more for discussion and finalisation. When the Topic Paper is ready, the group starts addressing the issues in the Paper. The Topic Paper discussions will be structured to fit the ICANN meetings.

5. Working Group meeting schedule

- *Bart Boswinkel* informed the group that two IDN PDP WG1 Calls will take place before the Seoul meeting. He also said that he plans to send out a schedule to the group.

Action 1-03

Bart Boswinkel to form and send out a schedule to the IDN PDP Working Group 1 for future calls and meetings.

Action 1-04

The Secretariat to send out an email to the IDN PDP Working Group 1 with a Doodle poll in order to set up the next call.

6. AOB

- Jaap Akkerhuis suggested that it would be a good idea for the Working Group to form a summary of definitions essential for the issues addressed by the group. Everyone agreed and it was set that the glossary will be formed in the near future.

7. Closure