

Strategic and Operational Planning Committee Telephone Conference

23 January 2009

Attendees

Fahd Batayneh
Bart Boswinkel
Lesley Cowley
Byron Holland
Erick Iriarte
Oscar Robles
Gabriella Schitteck
Peter Van Roste

1) Scope of the Working Group

- According to the guidelines <http://www.ccnso.icann.org/workinggroups/interaction-strat-plan-05nov08.pdf> the preliminary scope of the Working Group is to facilitate dialogue between the ccTLD managers and ICANN on the Strategic and Operational plan. However, the discussions held in Cairo made clear that the ccNSO might need its own strategic planning committee to structure planning. The group should therefore decide on the scope of the Working Group.
- It was felt that the group should set its own agenda and focus on strategic and operational issues of relevance to ccTLD managers from a global perspective. This should be basis for interacting with ICANN on its Strategic and Operational plan. The group should also be more proactive than reactive to the ICANN Strategic and Operational plan.
- It was suggested that external “visionaries” could be invited to help defining the agenda of the group, in order to make it more proactive.
- Bart Boswinkel informed the group that ICANN staff is preparing a first cut of the Operational Plan. As soon as he has some dates, he will forward them to the group. He will try to include the timing of the cycle of the plan, as far as it is possible. Bart explained that the cycles of the two plans differ, but in general they are structured to be released around ICANN meetings. The idea is that the strategic plan is adopted either at an annual meeting, or the meeting thereafter. The second meeting of the calendar year (the meeting before the start of ICANN’s fiscal year) is dealing with the approval of the operational plan, including the approved budget. This needs to be dealt with before the 1st July each year, as that’s when ICANN’s fiscal year begins.

2) Working Group Charter

- The group doesn’t need to have a charter, if its scope is within the limits of the current guidelines. However, it might be helpful to set the framework of the group’s work, especially if the scope changes from that outlined in the guidelines. If the group wants a charter, the community needs to approve it.

- The ccNSO Secretariat was tasked to send out the definition of the purpose of the Working Group as defined in the guidelines. The committee members should think about how they would like the charter and scope to look like in time for the next call.
- Bart Boswinkel offered to draft a first basic charter in time for the next conference call, so that the group has a starting point.
- It was clarified that any outcome/output of the Working Group has to be regarded as a Working Group opinion. Only if the members and/or council agree and support an opinion of the Working Group, it has a broader representation.

3) Logistics

- It was agreed that it will be easier to deal with the questions on logistic issues once a charter and scope have been defined.
- It was asked how to interact with the community during meetings. This is up to the group to decide. However, it was pointed out that it is easier to communicate if there is something ready to be presented, even if it's only a few slides in a power-point presentation.
- It was underlined that Bart & Gabi will assist the group as far as possible; however, the group itself must take lead once it has started its work. It would be highly inappropriate if ICANN staff defines the agenda and work of the group.
- It was decided that the group will have another conference call in the week 2-6 February 2009. During this meeting a Chair will be selected. A call for volunteers will be launched within the week 26-30 January 2009.

4) AOB

No comments were noted.