

## SECIR Telephone Conference

26 January 2015

### Attendees:

Cristian Hesselman, .nl (Chair)  
Erwin Lansing, .dk  
Jacques Latour, .ca  
Frederico Neves, .br  
Abibu Ntahigiye, .tz  
Geng-Da Tsai, .tw (partly)

### Staff:

Gabriella Schitteck

- The Chair ran through the actions. Following actions were still open:

*Action 19: Review the requirements in Chapter 4 of the Final Report – Frederico Neves is to provide his input as soon as possible.*

*Action 24: Provide cost Estimate of final SECIR system – Jacques Latour and Cristian Hesselman will talk to Keith Mitchell from OARC in Singapore.*

*Action 30: Subscribe the ccTLDs of WG to TLD-OPS list using the subscription procedure and share findings on the list. WG members ask the SSC of their ccTLD to subscribe to the list using the subscription procedure, providing email and phone number. At least 1 and at most 2 SSCs per ccTLD. – To be done as soon as the overview document has been finalised.*

*Action 31: Subscribe five additional ccTLDs to the TLD-OPS list for testing, using the TLD-OPS subscription procedure. Suggested: .uk; .jp; .za; .co; .us (one ccTLD per region). Gabi initiates by inviting the ccTLDs to join the list. – To be done as soon as the overview document has been finalised.*

*Action 32: Subscribe first "real" batch of ccTLDs to the list using final version of TLD-OPS subscription procedure. Gabi initiates by inviting the ccTLDs to join the list. -To be done after the Singapore meeting*

*Action 33 – Organise webinars on service; to cover all time zones - To be done after the Singapore meeting*

- The Chair went through the latest version of the TLD-OPS Overview document and asked everyone to provide their input to it by Wednesday, 28 January 2015.

**ACTION:** *All Working Group members to review the TLD-OPS Overview document and provide input by Wednesday, 28 January 2015.*

It was suggested to add some text to point 4.3 of the document, saying that a digest of all new subscribers will be posted to the list at the end of each week. This principle would help keeping the amount of emails down to a reasonable level, especially in the initial weeks with many subscriptions.

ACTION: *Cristian Hesselman* to add some text to 4.3, saying that the Validator will post a subscription notifications digest at the end of every week.

It was asked whether a 2-page summary could be made of the Overview document, to make it even easier to get an outline on how the email list works.

ACTION: *Cristian Hesselman* to make a 2-pager version of the TLD-OPS Overview Document.

To test the subscription procedure, .dk offered to send a request following the procedure, initiated by the SSC party.

ACTION: *Erwin Lansing* to ask .dk's second SSC to join the list, using the SSC-initiated procedure.

- It was noted that a page, gathering all information around the email list, needs to be set up.

ACTION: *Gabriella Schitteck* to create page for the TLD-OPS list; post relevant information.

- It was discussed how many of the text messages, that need to be posted to the email lists subscribers on a regular basis, could be automated.

This concerned primarily the summary of all contact data, which the WG would like to post to all email list subscribers on a monthly basis.

It was felt that it would be of importance to be able to have the full list of subscribers visible, even if the email would be long, as it would helpful to have at hand in case of emergency.

It was noted that it is possible to write a script (executed by a cronjob), which would support such a function.

ACTION: *Frederico Neves* to write the script to automatically send messages on the list once a month, including contact information of all members.

It was pointed out that DNS-OARC should be able to review the script before implementing it on the mailman list. Once implemented, it should also be tested.

ACTION: *Jacques Latour and Frederico Neves* to send the script to DNS-OARC for implementation and testing.

- The Chair noted that the group has a face-to-face meeting scheduled at the upcoming meeting in Singapore. During this meeting, he proposed the group would discuss its Final Report, the Roadmap of its work, Outreach Activities and the presentation, which will be given to the ccNSO members meeting.

The Chair will prepare a first draft of the slides and will post it to the email list prior to the meeting.

*ACTION: Cristian Hesselman* to prepare a presentation for the ccNSO Members meeting day, share draft on SECIR email list.

- Finally, it was noted that Keith Mitchell from DNS-OARC should be unsubscribed from the TLD-OPS email list.

*ACTION: Gabriella Schitteck* to remove Keith Mitchell from the TLD-OPS email list.