Agenda

- Overview Billing Process
- FY19 & Future Years – Proposed Future Process
- Request for Billing Email Address Confirmation
- Q&A
- How to Contact ICANN Billing Team
Status for FY2018-2019

- 77% of the ccTLDs that contributed for FY2018 confirmed their FY2019 contributions and have been invoiced (61 out of 79).
- In addition, .CZ - Czech Republic, .FK - Falkland Islands, .MX - Mexico have contributed. They did not contribute before our last publication for FY2018.
- .MX contributed retroactively for FY18 in addition to its FY19 contribution in February 2019.
- We received return mail from 10 ccTLD: 4 ccTLD contributed in FY2018 (.cn, .dk, .md, .pr)

- **This fiscal year (FY 2018-2019)**
  - The objective is to make the contribution process more predictable for contributors, for ICANN Org
  - ccTLDs with returned emails and ccTLDs that have not contributed in the recent past are being reviewed with the ICANN Global Stakeholder Engagement team.
  - ICANN sent first email in November 2019 to confirm contribution amounts on multiple year pledges
  - Second reminder sent in February 2019
  - Internal review with GSE regarding non-contributors and returned emails: March 2019
  - Third reminder scheduled for April 2019
  - Draft publication scheduled for July 2019
  - Final publication scheduled for 31 August 2019
Billing Process – Past Challenges

- No documentation of who contributes what when
- Contact information not up-to-date
- ICANN Org communication happening late or sometime not happening
Billing Process – Looking at the Future

- Need for Documentation of each ccTLD’s intent to contribute:
  - ICANN Org sends an email request.
  - We need ccTLD to respond to our request to confirm the amount to be billed each year.

- Updating emailing contacts has improved but remains a challenge
Billing Process – Looking Forward

- What issues do you face?
- What do you need?
- What are your expectations going forward?
Future Billing Process

○ Should ICANN Org wait for ccTLDs to contribute or seek contributions (outreach and fund-raising)?

○ ICANN Org can propose a standardized process and timeline
  • To identify who wants to contribute
  • To determine how much the contribution is
  • To determine when the contribution is made
  • To define how the contribution is documented (invoice, receipt,)

○ Communication
  • ccNSO webpage for process documentation, reporting,…
  • ICANN meetings sessions with the ccNSO
## Invoicing Process Timeline

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<th>Apr</th>
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<tbody>
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<td><strong>Prior Fiscal Year</strong></td>
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- **Internal review of prior year contribution with GSE**
- **Send ccTLD request to confirm email contacts**
  - **Send Initial Request for Contribution to ccTLDs that have not provided multiple**
  - **Confirm contribution amount with ccTLD that provide multiple year contributors**
  - **Send Second Request for Contribution**
  - **Interim review with GSE to discuss return**
  - **Send Third Request for**

Review draft publication with GSE and distribute - **Publish Final Contribution Report** - **
Billing Contacts Update

○ Billing Email Confirmation
  ○ Please email any updates to email addresses or contact name changes to:

  ICANN Billing Contact Email
  Accounting@ICANN.org

○ Billing Team Members
  ○ Cecibel Izaguirre, Manager, Billing and Accounts Receivable
  ○ Daniel Stephens, Billing, Accounts Receivable and Collections Specialist
  ○ Sandra Espinoza, Billing, Accounts Receivable and Collections Specialist