Attendees:

**AF**
Abdalla Omari, .ke
Abibu Ntahigye, .tz
Souleymane Oumtanaga, .ci

**AP**
Debbie Monahan, .nz
Hiro Hotta, .jp
Young Eum Lee, .kr

**EU**
Katrina Sataki, .lv
Peter Vergote, .be
Nigel Roberts, .je, .gg

**LAC**
Demi Getschko, .br
Margarita Valdez, .cl

**NA**
Stephen Deerhake, .as

**NomCom**
Jian Zhang
Christelle Vaval

**Liaisons/Observers**
Maureen Hilyard, ALAC Observer to the ccNSO
Ben Fuller, ccNSO Observer to the GNSO
Wafa Dahmani, ccNSO Liaison to ALAC

**Regional Organizations**
Leonid Todorov, APTLD
Barrack Otieno, AFTLD
Peter Van Roste, CENTR
Miguel Ignacio Estrada, LACTLD

**ICANN Staff**
Bart Boswinkel
Kim Carlson
Joke Braeken
1 Welcome and Apologies
Meeting was quorate.

Attendance list is available at: http://ccnso.icann.org/about/council/attendance.htm

Apologies: Byron Holland, .ca, Alejandra Reynoso, .gt, Pablo Rodriguez, .pr

2 Minutes and Actions

Minutes 7 December 2017 meeting.

Circulated to Council 11 January 2018. A verbatim transcript was added to the minutes to further capture exact wording of Special Section. No comments received.

Action Item 136-03 – remained open and ongoing.

3 Overview inter-meeting Council decisions

- Approval of letter to the ICANN Board on Emoji and request to discuss and adopt overall policy IDN ccTLDs
- Approval Membership application 164 and 165: University of Guam, the ccTLD operator of .gu (Guam), and Djibouti Telecom, the ccTLD operator of .dj (Djibouti)

4 Update & Discussion progress Work Track 5 Subsequent procedures (country and territory names)

The ccNSO Council Chair noted an update was received and circulated from Annebeth Lange. The working group is discussing Terms of Reference and there is disagreement on what is “status quo”. Some believe status quo is the Applicant Guide Book, while others believe it is the GNSO Policy from 2007, which gives no protection to geographical names.

Peter Van Roste added the group met recently and attempted to define “geographic names”. The discussion was laboring, as the discussion moved toward policy versus scope. The group decided to use the Applicant Guidebook 2012 as a reference. This is a decision he believes ccTLDs can support – reminding the Council this is not a policy decision but defining scope.

He added many are disappointed as the discussions recently have been “off track”.

Bart Boswinkel accounted that on the PDP on Retirement Working Group call a week earlier, there was additional discussion. Some on the call noted the remarks in Work Track 5 were unfocused and ISO3166 standards and related terminology were “used, abused and misused”. He suggested those who are involved in both the retirement working group and WT5 use and promote the definitions from retirement as they are based on ISO3166.

The ccNSO Council Chair reminded the Council a letter was sent to the GNSO specifying expectations from WT5. Additionally, GAC sent a letter with stricter requirements. A response was received in November, where the GNSO attempted to address issues raised. The GAC is unhappy with this response and has asked the ccNSO for comment. The response was acceptable to ALAC. What is in question is the PDPs are regulated by the Bylaws and GNSO cannot change the working procedures of an ongoing PDP in
the middle of the process. ALAC and ccNSO believe if they are not happy with the outcome, they can reject and would not expect the Board to approve with strong objection.

There was support from the Council to add this discussion to the list of topics for the bilateral meetings with GAC and GNSO.

5 Use of selection criteria by the ccNSO Travel Committee

The Guideline Review Committee updated the guideline on selection of ccNSO funded travelers. A list of criteria was proposed. The new criteria were to be used as a test for the latest round of travelers. A survey was used that included the new criteria.

Action Item 137-01:

The ccNSO Council thanks its travel committee for its report, and request the GRC to take the results into account and finalize the draft travel guideline by the next Council meeting for adoption by Council.

6 ccNSO-GAC meeting agenda committee

6.1 Appointment of ccNSO Co-Chair

The ccNSO Council Chair noted the Council shall seek a co-chair for the agenda committee ccNSO-GAC. Purpose of the committee is to prepare the agenda topics of the f-2-f meetings.

Criteria:
- Council member
- Understanding and knowledge of GAC (preferably former GAC member)

Peter Vergote based on the criteria, has put his name forward (further determined by workload demands).

The ccNSO Council chair does not believe it will me more than a few email exchanges with representative(s) from GAC.

6.2 Closure of the ccNSO-GAC Liaison Working Group

Background

The GAC-ccNSO Liaison Working Group has been dormant since 2010. With the new agreed upon approach, establishing a ccNSO-GAC meeting agenda committee, the Liaison Working Group could be formally closed.

RESOLUTION 137-01:

The ccNSO Council formally closes the GAC-ccNSO Liaison Working Group and request the secretariat to take all steps to effectuate this decision. For the record, the Council thanks all listed and former members of this Working Group.

Moved by Stephen Deerhake

Seconded by Demi Getschko
Passed unanimously

7 Next Steps ccNSO Organizational Review: Appointment of working party

The ccNSO Council Chair reminded Council the Organizational Review was deferred one year until mid-2018.

The ccNSO is requested to conduct a voluntary internal review, which is being executed by the Guidelines Review Committee.

She noted the ccNSO is requested to appoint a working party, which will act as point of contact and organize the ccNSO activities pertaining to the ccNSO Organizational review.

Additional call for volunteers to be made to the ccTLD community.

Stephen Deerhake asked “how soon will the work start?” and “how big is the working group expected to be?”.

The ccNSO Council Chair reported starting in May with interviews conducted in Panama with further discussion in Barcelona. Size has not been determined – but ideally there will be representation from all regions.

**RESOLUTION 137-02:**

The ccNSO Council requests members of the ccNSO GRC to participate in the working party that will act as point of contact and organize the ccNSO activities pertaining to the upcoming (2018) second ccNSO Organizational review. In addition, the secretariat is requested to send a call for volunteers to the ccTLD community, for additional members of the working party.

Moved by Stephen Deerhake

Seconded by Demi Getschko

Passed unanimously

8 Reconfirmation membership SOPC & call for volunteers

The name of the SOP WG was change to a committee previously. Members of the committee were asked to reconfirm, which they all did.

In addition, the Committee requests the Council to seek additional volunteers.

**RESOLUTION 137-03:**

The ccNSO Council reconfirms the following persons as members of the Strategic Operational Planning Committee for the term of 2 years:

- Wafa Dahmani, .tn
- Abdalla Omari, .ke
- Irina Danelia, .ru
- Rosalia Morales, .cr
Action Item 137-02:

The Council requests the secretariat to inform the SOPC about the re-confirmation and sent out a call for volunteers as soon as possible

Moved by Peter Vergote
Seconded by Stephen Deerhake
Passed unanimously

9 Update SSR 2 & WHOIS/RDS discussions

9.1 Update on discussions SSR2 and next steps.

The ccNSO Council Chair sent an earlier update. She noted the SOAC Chairs have weekly calls. Current plan is to have additional members to the review team. GNSO Council plan on having a meeting where they will determine if they will write a letter stating their position on SSR2. The Chairs tried to address the issues that were identified during the survey. At the time of the survey, members of SSR2 were asked to reconfirm their membership and a few asked if they could be removed. It is suggested the ccNSO review the initial list of volunteers and propose a few names from that list. She does not believe there is time to run a full call for volunteers as it may further delay the restart of SSR2.

She further noted there was a proposal for a cross community session at ICANN61 on “lessons learned from SSR2”. The SOAC Chairs did not support this session as it is still too early to make any conclusions or formulate lessons learned.

Action Item 137-03:

It is recommended by the ccNSO Council Chair to review the initial slate of candidates, possibly identify candidates and propose them for consideration. According to the Bylaws, the Chairs must agree of final roster but Chairs consult their respective communities for guidance.

9.2 ccNSO Participation WHOIS- RDS review
On May 2017, the ccNSO Council informed the ICANN Board of Directors that it did not consider itself to be able to participate as the scope and process to define scope was unclear. The review team still discusses the scope.

Questions for discussion:

Should the ccNSO participate in the RDS/WHOIS 2 review process/ have all these concerns been addressed?

If the ccNSO intends to participate, who to nominate? Nominate candidates from the original call for volunteers? Other volunteers? (the original list of applicants can be found here: https://community.icann.org/pages/viewpage.action?pageId=63145857) Concern is the original list of volunteers may no longer be available.

Stephen Deerhake stated he doesn’t not believe much will be decided within this review group until more is known on the implementation of GDPR and volunteers focus on issues “closer to home”.

Nigel Roberts noted agreement with statement made by Stephen Deerhake.

**Action Item 137-04:**

Following the discussion, the Chair is requested to propose a resolution for an on-line decision as soon as feasible.

**10 Council Statement on Operational Standards for Specific Reviews**

The ccNSO Council Chair reminded Council it was the belief of the Council that the operating standards should be in place before starting any specific reviews.

The GRC has prepared a draft for consideration by the ccNSO Council. As there is no time to consult the community, it will be clearly noted this is the viewpoint of the Council.

Document to be circulated on Monday, 22 January.

The Public comment period has been extended until 2 February. Councilors are requested to submit comments if any by 25 February, which will then be incorporated. The final text needs to be adopted by Council by 1 February

**Action Item 137-05:**

The Councilors to provide comment on-line by 25 January 2018 23.59 UTC.

The Chair to propose final text for on-line adoption by 29 January 2018, 23.59 UTC. And submit the agreed upon Council Statement by 2 February 2018.

**11 Re-appointment working party EPSRP to assist implementation of changes Fast Track Process.**

The ccNSO has been requested to re-install the working party EPSRP to assist in the implementation of the updated version of the IDN ccTLD Fast Track Implementation Plan. The working party consisted of Wafa Dahmani and Hiro Hotta from the ccNSO as well as two from SSAC. Wafa has indicated she is not longer available.
RESOLUTION 137-04:

The ccNSO Council re-installs the working party EPSRP and mandates the ccNSO Council chair to seek 2 volunteers that could provide feed-back and comments on the implementation details for the amended “Final Implementation Plan for IDN ccTLD Fast Track Process”.

Moved by Hiro Hotta

Seconded by Stephen Deerhake

Passed unanimously

12 PDP Retirement

12.1 Update progress

Nigel Roberts updated the Council. Work is progressing, along with discussions on terminology and a replacement for Nigel as Chair. It is recommended by the working group; the replacement be a member of Council suggesting Stephen Deerhake as a replacement.

Stephen Deerhake noted in chat documents are being refined and will be circulated to the working group, as well as defining work plan.

12.2 Appointment new chair: Stephen Deerhake (nominated by the WG)

The current chair (Nigel Roberts) intends to step down as chair no later than the f-2-f meeting in San Juan, Puerto Rico.

Stephen Deerhake has been nominated by the WG to replace Nigel as chair.

Background

The current chair of the ccNSO Policy Development Process Working group on retirement of ccTLDs Nigel Roberts has been designated to become a member of the ICANN Board of Directors and as such recused from being chair of the PDP WG on retirement of ccTLDs. Stephen Deerhake was nominated by the members of the WG to replace him as chair.

RESOLUTION 137-05:

Following the nomination of the working group members, the ccNSO Council appoints Stephen Deerhake as chair of the ccNSO Policy Development Process Working group on retirement of ccTLDs no later than by 15 March 2018, 23.59 UTC.

Moved by Nigel Roberts

Seconded by Debbie Monahan

Abstained – Stephen Deerhake

Passed by Council

13 Special Elections European Region
Nigel Roberts indicated his intent to step down from his position as ccNSO Councilor, bylaws would dictate, that one cannot simultaneously be a Councilor and Board member. He believes his replacement or process to find a replacement should happen as soon as possible (and not wait until after the Barcelona meeting). His suggestion is to serve until the end of ICANN61.

The ccNSO Council Chair indicated this would constitute a special election, meaning a seat must be vacant first before starting a special election. It would be ideal to have as much time between this special election and regular election – so the process should be started as soon as feasible.

Debbie Monahan added there may be another special election based her status on the Council.

The ccNSO Council Chair supported the timing of the new Councilor taking their seat after ICANN61. There will be time for a Q&A session in Puerto Rico, but there may not be time at the shortened Policy forum. Additionally, in early February CENTR will have a general assembly where it will be an opportunity to advertise and raise awareness of the open Council seat.

It was noted in chat by Stephen Deerhake – the notification of the resignation letter is what triggers the call for a special election not waiting until the resignation take effect. Nigel Roberts concurred with this statement.

**Action Item 137-06:**

The secretariat is requested to propose a timeline considering the results of today’s discussion on timing and inform the Council by 2 February 2018 to allow Council to take a decision, if any, by its next meeting.

**14 ICANN 61**

14.1 ccNSO Council meetings

Review of ccNSO schedule at ICANN61 including Working Groups, Members meeting agenda as well as joint sessions.

14.2 ICANN 61 ccNSO Meetings Agenda

14.3 Proposed Topics meeting with ICANN Board

14.4 Topics meeting ccNSO- GAC

**15 CSC, RZERC and ECA related updates (no verbal updates, defer to written updates)**

15.1 CSC update (Byron)

15.2 RZERC update (placeholder)

15.3 Empowered Community Administration update (placeholder)

15.4 CSC Charter review (Abdalla)

**16 Council Updates (no verbal updates, defer to written updates)**

16.1 Chair Update

16.2 Vice-Chair Update
16.3 Councilors Update
16.4 Regional Organizations Update
16.5 Secretariat update

17 WG update (no verbal updates, defer to written updates)
17.1 GRC update (Katrina)
17.2 CCWG Auction Proceeds (Ching)
17.3 CCWG Internet Governance (Young Eum)
17.4 CCWG Accountability WS 2

18 Liaison Updates (no verbal updates, defer to written updates)
18.1 GNSO Update
18.2 ALAC update

19 Next meetings (2018) – proposed dates presented to Council
15 February – 12:00 UTC (was 11:00 UTC)
14 March – face to face, San Juan
26 April – 18:00 UTC
24 May – 12:00 UTC
27 June – face to face, Panama City
23 August – 12:00 UTC (July and Aug combined)
20 September 18:00 UTC
October – face to face, Barcelona (date tbd)
15 November – 11:00 UTC
13 December – 17:00 UTC

20 AOB

The ccNSO Council Chair noted a call with the NomCom and ccNSO Council NomCom appointee’s requirements were discussed. Background material on requirements were explained.

**Action Item 137-07:**

Councilors are asked to submit comments regarding NomCom requirement document by 21 January 2018 – after which time, the document will be submitted to the NomCom.

Nigel Roberts asked about the current Council vacancy and if the NomCom intends to fill the vacancy.
Action Item 137-08:

The ccNSO Council Chair reminded Council to review the FAQ document provided by the GAC.

21 Closure