

**Draft Agenda**  
**ccNSO Council Meeting 174**  
17 June 2021

1. **Welcome and roll call**
2. **Relevant Correspondence**
  - a. **9 June 2021** - “GAC opinion or advice on the proposed policy on the retirement of ccTLDs” from the Chair of the ccNSO to the Chair of the GAC
  - b. **7 June 2021** - “ccNSO Review - Table of Recommendations and ccNSO Actions” from Larisa Gurnick (VP, Review Support and Accountability Department, ICANN)
3. **Minutes & Action Items**
  - a. **Minutes Meeting 173, circulated 9 June 2021**
  - b. **Action items and To-do’s, if any**
    - 173-01:** Email decision to separate ccPDP3 part 1 from part 2, to start on 28 May. **Completed**
    - 173-02:** Secretariat to subscribe Jordan Carter as an observer to the ccPDP3 Review Mechanism email list. **Completed**
    - 173-03:** Stephen Deerhake to request (on behalf of Council) a charter review and update from the Tech Working Group by the July 2021 meeting. **Ongoing**
    - 173-04:** Secretariat and Chair to liaise with Irina Danelia to provide her with content for the discussion with At Large. **Completed**
    - 173-05:** Secretariat to circulate Meeting guideline for on-line decision. **Completed**
    - 173-06:** Email decision to launch a call for volunteers to appoint a NomCom delegate. **Completed**

**To-do:** All email Alejandra if there are any topics you wish for leadership to discuss during the one-on-one call. **Done**
4. **Intermeeting Decisions (since 20 May 2021)**
  - a. **Separation of ccPDP 3 Part 1 and Part 2**
  - b. **Adoption Meeting Guideline**
  - c. **Extension CSC Membership selection process**
  - d. **Launch call for volunteers NomCom 2022**
  - e. **Adoption revised Terms of Reference of the ccNSO Outreach and Involvement Standing Committee (OISC ToR version 2)**
5. **Adoption ccPDP3 Retirement Final Report & Support Recommendation**

For discussion and decision

**Resolution**

**Background**

In December 2015, the ccNSO Council discussed the need to launch a formal ccNSO Policy Development Processes to address the lack of policy with respect to retirement of ccTLDs and to introduce a Review Mechanism on issues pertaining to the delegation, transfer, revocation, and retirement of ccTLDs. This discussion was grounded in the need to ensure the predictability and legitimacy of decisions with respect to the delegation, transfer, revocation, and retirement of ccTLDs.

In March 2017, and in accordance with Annex B section 3 and 4 of the ICANN Bylaws, the ccNSO Council decided - among others – to initiate the third (3<sup>rd</sup>) ccNSO Policy Development Process with the initial focus on developing a policy for Retirement of ccTLDs (Part 1), and only after the substantive work on that topic would have been concluded, focus on the development of policy recommendations for a Review Mechanism pertaining to decisions on delegation, transfer, revocation and retirement of ccTLDs (Part 2).

Since April 2017, when the Retirement Working Group (WG) started its work, the WG provided regular updates and webinars, informally consulted the broader community including the Governmental Advisory Committee (GAC), and conducted a public consultation of the entire community. In February 2021 the ccNSO Working Group on Retirement of country code Top-Level Domains (ccTLDs) concluded its work by unanimously supporting the policy recommendations pertaining to the retirement of ccTLDs.

Considering the consultation efforts undertaken by the Retirement Working Group until that time, the Issue Manager conducted a final, lightweight public consultation from 04 March 2021 to 15 April 2021. The feed-back received did not indicate any concerns.

As it became apparent that the envisioned advantages of combining the two topics into one (1) ccNSO Policy Development Process have become obsolete, both the Retirement and Review Working Groups, supported by the community at large, proposed to separate Part 1 (Retirement) and Part 2 (Review Mechanism). On 04 June 2021 the ccNSO Council decided to split up ccPDP3 accordingly and the decision became effective on 11 June 2021.

On 08 June 2021 the Issue Manager submitted the recommended Retirement Policy as contained in the Final Paper of the Retirement Working Group sections 1-5 to the ccNSO Council for their consideration and decision-making. As required under Annex B of the Bylaws the Chair of the ccNSO requested the GAC to provide an opinion or advise.

#### ***Decision***

**The ccNSO Council adopts all recommendations contained in the Final Report of the Issue Manager as submitted to the Chair of the ccNSO Council on 08 June 2021. The adopted recommendations shall be conveyed to the Members of the ccNSO as the Council Recommendation to vote upon. The ccNSO Council Recommendation addresses the issues pertaining to the retirement of ccTLDs as identified in the ccPDP3 Issue Report as adopted by the ccNSO Council on 15 March 2021.**

**The Issue Manager is requested to compile the Members Report taking this resolution into account.**

**In accordance with the adopted timeline the Members vote on the Council Recommendation will start on Wednesday 07 July 2021 at 00.01 UTC.**

**The ccNSO Council wholeheartedly thanks the members and other participants of the Retirement working Group for their hard work and prolonged effort to conclude ccPDP 3 Retirement endeavour, and in particular the chair and vice-chair of the working group Stephen Deerhake (.as) and Eberhard Lisse (.na). As a result of adoption of the Final Report the Retirement Working Group will close. The secretariat is requested to inform the WG membership accordingly.**

## 6. GRC related items

### a. Appointment Sean Copeland Vice-Chair of GRC

For decision

#### **Resolution**

##### ***Decision***

**At the request of the Guideline Review Committee (GRC) the ccNSO Council appoints Sean Copeland (.vi) as vice-chair of the GRC. The secretariat is requested to inform the GRC accordingly and publish this decision as soon as possible.**

### b. Adjust role of GRC, update charter

For decision

#### **Resolution**

##### ***Background***

The ccNSO Council recently received some questions with respect to potentially overlapping mandates of working groups and committees from the Guideline Review Committee. These questions triggered a discussion on potential ways on continuous improvement of the ccNSO, also in relation to enhancing the effectiveness and efficiency of the ccNSO. Specifically, the Council discussed the expansion of GRC mandate to include:

- i. The GRC to work with other committees to discuss implications of those committees' work on the ccNSO Operational Procedures / ccNSO Guidelines, and how the ccNSO has organized its work.
- ii. review with the council how the ccNSO has organized its work and make suggestions on an annual basis.
- iii. perform such additional duties as delegated to the GRC from the council

##### ***Decision***

**The ccNSO Council supports the need:**

- **to discuss implications of the activities of committees and working groups on the ccNSO Operational Procedures / ccNSO Guidelines, and how the ccNSO has organized its work, and**
- **to review how the ccNSO has organized its work with the council and make suggestions on an annual basis.**

**As the mandate of the Guideline Review Committee may need to be adjusted to enable the GRC to undertake the additional, aforementioned tasks, it is requested to review its Charter and propose amendments by the September 2021 Council meeting. The Chair of the Council is requested to inform the GRC accordingly and the secretariat is requested to publish this resolution as soon as possible on the ccNSO web-site.**

## 7. ccNSO Work Plan

### a. Adoption of ccNSO Annual Work Plan 2021-2023

For decision

## **Resolution**

### ***Decision***

The ccNSO Council adopts the ccNSO two-year rolling forward work plan as the base-line for the ccNSO activities for the coming year, and requests it to be updated quarterly. The secretariat is requested to publish the work plan on the ccNSO web-site.

#### **b. Progress expanded role Triage committee**

Update and for discussion

### **8. Confirmation overview status implementation of recommendations 2nd ccNSO Review**

For decision

## **Resolution**

### ***Background***

On 26 February 2021 the ccNSO Council sent a letter to the ICANN Board Organizational Effectiveness Committee (OEC) to provide clarification on the level of implementation of the recommendations of 2<sup>nd</sup> ccNSO organizational review. Following this letter ICANN staff at the direction of the OEC consolidated the Feasibility and Implementation Plan (FAIP) and the information provided by the ccNSO. At the request of the OEC, the ccNSO is now asked to confirm whether the compiled information reflects the ccNSO assessment of the progress made and the remaining implementation work. Accordingly, 12 of the 14 recommendations are (nearly) implemented, including the recommendation on translation of the ICANN learn course and no further action from the ccNSO is required. The recommendation on allowing future independent reviewers access to the ccNSO email lists is deferred to the next organization review, and one recommendation, updating the ccNSO web-site is directed at ICANN Org and is in the process of being implemented.

### ***Decision***

**The ccNSO Council agrees with the overview of the status of the recommendations and confirms with the level of remaining implementation work, i.e that no further action is required from the ccNSO at this stage in implementing the recommendations of the 2<sup>nd</sup> Organizational Review. The secretariat of the ccNSO is requested to inform relevant ICANN Org staff accordingly and publish this resolution.**

### **9. Council Election 2022**

For Decision

Adoption Initial timeline and appointment Election Process Manager

## **Resolution**

### ***Background***

The term of the following ccNSO Councillors ends in March 2022:

- Biyi Oladipo (AF region, .NG)
- Jordan Carter (AP Region, .NZ)
- Nick Wenban-Smith (EU Region, .UK)
- Demi Getschko (LAC Region, .BR)
- Pablo Rodriguez (NA Region, .PR)

In accordance with the Guideline ccNSO Council Election Procedure, the ccNSO Council needs to establish a timeline for the election of Councillors, which timeline allows for a introduction webinar and a Q & A session at the upcoming ICANN72 meeting. The proposed

timeline Council Elections FY 2022 meets these requirements and was included in background material.

**Decision**

**The ccNSO Council appoints Joke Braeken as the Election Manager for the 2022 ccNSO Council Elections .**

**The ccNSO Council adopts the timeline Council Elections 2022 as proposed, and requests the secretariat to publish the timeline and start the procedure accordingly.**

**10. ICANN Hybrid Meeting**

For discussion

**11. Updates PDP3 Part Review Mechanism**

Informational, taken from the policy session

**12. IDN ccPDP4: Update**

Informational, taken from the policy session

**13. Update ECA & CSC**

a. ECA (Informational)

b. CSC

i. *Informational, taken from the meeting*

ii. *Need to select and approve full CSC membership by 1 October 2021*

For decision: adoption of Timeline and Mandate Selection Committee

**Resolution**

**Background**

The ccNSO Council will be invited to select a member for the Customer Standing Committee. In accordance with the internal ccNSO Guideline the ccNSO Council will need to adopt a timeline for selection and to mandate the selection committee from among its members to consult with the RySG and approve the full slate of CSC membership.

As the ccNSO Council launched a selection process to replace Alejandra Reynoso it is also proposed to do a selection process with minimal duration to ask for additional candidates and ask the selected candidate whether he or she can confirm to stand again.

The proposed timeline is:

Action	Starting date	Closing date	Comment, if any
<b>Council decision to appoint Committee</b>		17 June 2021	Committee mandated to consult and approve
<b>Call for Nomination</b>	07 July 2021	15 July 2021	
<b>Selection Process by Council</b>	19 July 2021	23 July 2021	
<b>Consultation RySG</b>	26 July 2021	06 August 2021	Depends on progress other selection committees
<b>Approval full slate</b>	23 August 2021	24 September 2021	
<b>Discussion and Approval Selection Report by Council</b>		September/October	Council Meeting

***Decision***

The ccNSO Council adopts the timeline as proposed for the selection of a new ccNSO appointed member on the CSC, and request the Secretariat to launch the call for volunteers at the time foreseen in the schedule and in accordance with the mechanism in the Guideline: Procedure for ccNSO Appointees.

The ccNSO Council also confirms that the CSC selection committee is composed by: Biyi Oladipo, Alejandra Reynoso, Jiankang Yao, Irina Danelia, Sean Copeland, and Javier Rúa-Jovet, who are mandated by the Council to consult with the RySG and approve the full slate of membership.

The Secretariat is further requested to inform the community as soon as possible on the upcoming CSC member nomination and selection process.

**14. Update Chair, Vice-Chairs, Councillors, RO's and Secretariat**

**15. Update WGs taken**

(written updates, unless special developments Council needs to be aware off)

- a. SOPC
- b. IGLC
- c. GRC
- d. OISC
- e. TLD-OPS
- f. Technical WG
- g. MPC

**16. Update liaisons**

- a. Update ALAC Liaison (written update)
- b. Update GNSO Liaison (written update to follow)

**17. Next Meetings**

- July 22 -12:00 UTC
- September 16 – 20:00 UTC
- October @ ICANN72 (23-28 October)
- November 18 – 12:00 UTC
- December 17 – 18:00 UTC

**18. AOB**

**19. Closure**