

ccNSO Activities Portfolio April 2019- Adopted 6 May 2021

1. ICANN related Activities

Universal Acceptance

Support ongoing effort for IDN and new ccTLDs.

Engage with the Universal Acceptance group <https://www.icann.org/resources/pages/universal-acceptance-2012-02-25-en>

Guideline Reviews

Activities of the Guideline review committee. The ccNSO Guidelines Review Committee (GRC) is to review the current guidelines and to ascertain whether they reflect current practices and working methods, identify potential gaps, and based on this analysis propose changes to the current guidelines to the Council.

SOPC activities

The Strategic and Operational Working Group (SOPWG) was created in November 2008. In November 2017 it was renamed the Strategic and Operational Standing Committee (SOPC). The purpose of the Committee is to coordinate, facilitate, and increase the participation of ccTLD managers in ICANN and PTI's strategic and operational planning processes and related budgetary processes.

The Committee may submit a relevant Rejection Action Petition against the ICANN and IANA budgets, as well as their Strategic and operating Plans as defined in the ICANN Bylaws, Annex D, section 2.1 (f), (g), (h) and (i) to the ccNSO as Decisional Participant. Activities of the SOPC for 2019-2021 focus on providing comments on and informing the ccTLD community about:

[ICANN's FY 21-22 Budget](#)

[ICANN's FY 20 Budget](#)

[ICANN's FY 2021-2025 Strat & and related 5 years Operating Plan](#)

2. Recurring appointments activities

Annual ccNSO Work portfolio. required by Guideline: ccNSO work plan. Maintained by secretariat under auspices of Chair of ccNSO. Guideline: <https://ccnso.icann.org/about/guidelines-work-plan-30mar16-en.pdf>

Council elections

<https://ccnso.icann.org/sites/default/files/field-attached/guideline-ccnso-council-election-procedure-31aug17-en.pdf>

The guideline documents the processes and procedures pertaining to the nomination, selection and removal of ccNSO Council members. The ccNSO membership will focus on:

2019 Council elections (2020)

2020 Council Elections (2019)

election

On-boarding

Succession Planning

Succession Planning needs to be part of the annual workshop and integral part of roles and responsibilities discussion. Include Board Nomination prep, Council elections, new chairs etc.

2019

2020

Board Nominations

<https://ccnso.icann.org/sites/default/files/file/field-file-attach/2016-12/ccnso-nominations-icann-board-guideline-01sep16-en.pdf>

The Guideline describes the process and timeline for ccNSO nominations to the ICANN Board. In the period 2019-2021 the following nominations are expected:

AGM 2020 Board Nomination process (To start in summer 2019)

AGM 2021 Board Nomination process (To start in summer 2020)

Meeting related committees

Standing committee, to organise meeting with GAC and ALAC. Appointed at annual Workshop (February / March)

Council meetings

ccNSO Council meeting. Although happening once a month, they are focal point of work. In addition to regular Council meeting schedule the Council will conduct at least one (1) workshop annually. Meetings are guided by Rules ccNSO and Guideline:
<https://ccnso.icann.org/about/guidelines-council-practices-09feb17-en.pdf>.

2019 Council meetings

2019 Workshop 2 ICANN66

2020 WorkShop

2020 Council meetings

CSC Nominations

<https://ccnso.icann.org/sites/default/files/file/field-file-attach/2016-12/guidelines-ccnso-csc-16jun16-en.pdf>

Document processes and procedures pertaining to the ccNSO's discharge of its rights and responsibilities respecting the composition (members and liaisons) of the CSC as set forth under Article 17 of the ICANN bylaws and the charter of the CSC. The guideline is limited to describing the ccNSO's responsibilities with respect to the appointment of members to the CSC.

Nomination 2020

[ccTLD call nominations 2020](#)

[Approval full slate 2020](#)

Nomination 2019

[ccTLD call nominations 2019](#)

[Approval full slate 2019](#)

Ethos Award

The ccNSO participates in process of awarding the ICANN Ethos award. This implies appointing members on the Ethos award committee and nominating candidates.

2020

[Committee members](#)

[Call for nominations](#)

2019

[Committee members](#)

[Call for nominations](#)

Appointment Nominating Committee

The ccNSO participates in the Nominating Committee with one(1) member. This person is scheduled to be appointed in July of each year. See:

<https://ccnso.icann.org/workinggroups/appointment-nomcom-delegate-05nov08.pdf>

2020

2019

Mentoring /On-Boarding Program

The ccNSO COP Selection Committee is responsible for receiving and assessing all applications by candidate mentors and mentees under the ccNSO COP. The committee will ensure that a simple mechanism exists by which applicants may apply for mentor or mentee-ship. The Committee will assess the applications according to the selection criteria included in the ccNSO COP Terms of Reference (<https://ccnso.icann.org/about/ccnso-cop-06dec18-en.pdf>)

Test phase Onboarding

Review

On-boarding programme

Liaisons

Liaisons are appointed by Council, in accordance with eccNSO Guideline Liaisons:

<https://ccnso.icann.org/about/guideline-liaisons-observers-24mar17-en.pdf>

2019

ALAC

GNSO

2020

ALAC

GNSO

Leadership program

The ccNSO participates in ICANN new leadership programme by selecting two persons to participate in the course. The selection is scheduled to take place in July-August timeframe.

3. Policy & Policy related

ccPDP 3

The activities relating to ccPDP 3 are guided by the Issue report as adopted by the ccNSO Council and updated schedule (updated at the Kobe in person meeting). See:(
<https://ccnso.icann.org/sites/default/files/file/field-file-attach/2017-05/issue-report-pdp-rrm-10apr17-en.pdf>)

Policy Development: Retirement

Develop policy

Decision making

Policy Development review Decisions

Create WG

Develop policy

Decision making

Decision making (Includes Council and Members Vote)

IDN ccTLD policy update

Preliminary Review

The preliminary review has been launched by the ccNSO Council with adoption of the Terms Of Reference for the review team.

IDNccTLD PDP (4)

Includes: Variant Management/LGR, Retirement IDNccTLDs: i.,e defien of trigger event Update recommendations to reflect evolution since 2013. Phasing to be defined.

Working Party Confusing similarity

This is anticipated to be conducted by a joint group with membership from ccNSO/SSAC/GNSO and GAC. Goal of the working party is anticipated to be to define the criteria, process and panel(s) for the confusing similarity review. The scope etc. still has to be defined.

WP update Bylaw IDNccTLDs

In order to include IDNccTLD in ccNSO Article 10 of the ICANN Bylaws needs to be amended, including addressing the definition of ccNSO membership. This will also address the issue of the membership definition change of the 1 October 2016 Bylaw change.

Emoji Study & "recommendations"

The Study Group is guided by its Terms of Reference and anticipated to close by ICANN65.

4. ccTLD community

ccTLD meetings

Organisation of the Tech Day and ccNSO Meeting days, and f-2 -f WG/Committee meetings .

2020

Community Forum 2020

ccNSO members meeting

ccNSO Meeting program WG

Meeting days

Tech Day

Tech WG

Tech Day meeting

ccNSO Cocktail

Policy Forum 2020

Tech Day

Tech WG

Tech Day meeting

ccNSO members meeting

ccNSO Meeting program WG

Meeting days

ccNSO Cocktail

AGM 2020

Tech Day

Tech Day meeting

ccNSO members meeting

ccNSO Meeting program WG

Meeting days

ccNSO Cocktail

2019

Policy Forum

ccNSO members meeting

Meeting program WG

Meeting days

Tech Day

ccNSO Cocktail

AGM

ccNSO members meeting

ccNSO Meeting program WG

Meeting days

ccNSO Cocktail

Tech Day

Tech WG

Tech Day meeting

TLD-OPS

The TLD-OPS Standing Committee is the oversight body of the TLD-Ops mailing list. The purpose of the Standing Committee is to govern the daily operation of the TLD-OPS email list; and, when deemed necessary, to develop and implement progress plans for future improvements and developments of the TLD-OPS email list, including its ecosystem.

TLD-Ops Standing Cie Meetings

TLD-Ops Outreach

TLD-Ops Workshops

2020

2019

IGLC

The IGLC has been established to coordinate, facilitate, and increase the participation of ccTLD managers in discussions and processes pertaining to Internet Governance.

The ccNSO Council and individual ccTLD Managers, collectively or individually, will be invited to support the position or input of the IGLC. The Committee will take a proactive role in seeking and fostering participation and input into the processes and provide regular feedback to the ccNSO Council, ccNSO members and broader ccTLD community.

5. ccNSO Response and statement

The ccNSO provides comments and/or position statements on various topics relevant to the broader ccTLD community. The process for providing these comments is guided by <https://ccnso.icann.org/about/guidelines-statements-30mar16-en.pdf> . As part of its activities the ccNSO Council is monitoring the need for comments.

6. Administrative activities ccNSO

Travel funding Cie

The Travel Funding Committee's main task is to review the applications for ccNSO Travel Funding and make an informed selection based on that. It is comprised by three Councillor + a (non voting) member of the ccNSO Secretariat

The Guideline:

<https://ccnso.icann.org/sites/default/files/file/field-file-attach/2016-12/travel-funding-guideline-07apr16-en.pdf>

Triage

The Triage Committee is dedicated to quickly review incoming requests for input and make a suggestion to the Council on how to react on the requests. The Committee is comprised by three

Councillors. List of decisions on requests made to ccNSO
<https://ccnso.icann.org/en/about/council/decisions/2018.htm>

Work plan

The ccNSO maintains a rolling forward Workplan in accordance with its guideline.

https://ccnso.icann.org/sites/default/files/filefield_47787/guidelines-work-plan-30mar16-en.pdf

Workplan 2020-2021

Work plan 2019-2021

Council Roles & Responsibilities

Roles and responsibilities of the Councillors are defined in the relevant Guideline:

<https://ccnso.icann.org/about/guidelines-roles-responsibilities-30mar16-en.pdf>

2020 Council Roles & Responsibilities

2019 Council Roles & Responsibilities

Actions as Decisional Participant

Rejection Action process

Standing process, defined in ICANN Bylaws Sections and detailed in Guideline ccNSO.

(iii) Reject ICANN Budgets, IANA Budgets, Operating Plans (as defined in [Section 22.5\(a\)\(i\)](#)) and Strategic Plans (as defined in [Section 22.5\(b\)\(i\)](#));

(iv) Reject Standard Bylaw Amendments (as defined in [Section 25.1\(a\)](#));

(vi) Reject PTI Governance Actions (as defined in [Section 16.2\(d\)](#)).

and further defined in Annex D

Approval Action process

The ccNSO in its capacity as member of the Empowered may need to approve certain Board Actions. Community Approval actions are defined in the ICANN Bylaws. Section 6.2 (v) Approve Fundamental Bylaw Amendments, Articles Amendments (as defined in [Section 25.2\(b\)](#)), and Asset Sales (as defined in [Article 26\(a\)](#)); The powers and procedures are further defined in Annex D of the bylaws and detailed for the ccNSO in its Guideline.

Process development

IRP

TBD. To date not effective, but work is ongoing

*Panel selection
ccNSO Procedure, if any*

ECA membership

The ccNSO will appoint a member on the Empowered Community Administration in accordance with its Guideline: <https://ccnso.icann.org/workinggroups/ccnso-rep-ec-appointment-guidelines-01sep16-en.pdf>

The role of the ECA is defined in Section 6.3 of the ICANN Bylaws. The role of the ccNSO appointed member are defined in ANNEX D and term of appointment are defined in the relevant Guideline.

[Annual appointment 2020](#)

[Annual Appointment 2019](#)

ccNSO Membership application

Appointment WGs, Committees

https://ccnso.icann.org/sites/default/files/filefield_47785/guidelines-working-groups-30mar16-en.pdf

Section 3.5

After the closing date of the call for volunteers, the Secretariat will submit a list of volunteer names to the ccNSO Council. At the first ccNSO Council meeting following submission of the list, the ccNSO Council shall consider the list and appoint the

members of the WG. If the ccNSO Council appointed an interim chair to initiate the WG (section 3.2 above), the ccNSO Council appoints the Chair of the WG at this meeting.

Communications

Regional outreach

Regionalised ccNSO webinars

Participation RO meetings

Newsletter

Activity Reports

Social Media

Meeting Reports

Website updates

WiKi Space Maintenance

7. Reviews

ICANN related Reviews

Specific Reviews

Operating Standards reviews

SSR 2

ATRT 3

IANA Function Review

ccNSO Org Review

The ccNSO independent review has started. the schedule foresees involvement of a ccNSO Working party and broader community at different stages of the process.

Report-Related Activity

Estimated Dates*

Assessment report for Review Working Party (RWP) consideration January 2019

Assessment report for public consultation 8 April 2019 – 28 April 2019

Draft recommendations for RWP consideration May 2019

Draft Report for Public Comment

ICANN65: Marrakech

24 – 27 June 2019 (fixed date)

ccNSO Working Party

The ccNSO review working parties role is to assist and provide feed-back to ICAN Org process management and external reviewers

Review Working Party roles and responsibilities

- Conduct a self-assessment
- Provide input into the review scope and the Independent Examiner selection criteria
- Provide community outreach support

- Provide input into data collection through for instance online surveys and interviews
- Provide clarification and factual corrections throughout the review
- Once the final report is submitted: assess the feasibility of the recommendations, and provide the OEC with appropriate documentation

Timing is expected:

3. Feed-back and assessment Recommendations May 2019

Independent External review

ccNSO feed-back findings

Feed-back on **Assessment** of the ccNSO. This feed-back follows -on discussions with the RWP

ccNSO feed-back Recommendations

Implementation

Review ccTLD Funding

See ccNSO Guideline and Finance WG final report.

Guideline: <https://ccnso.icann.org/about/guidelines-cctld-contributions-27nov13-en.pdf>

Final Report: <http://buenosaires48.icann.org/en/schedule/sun-finance/presentation-finance-final-17nov13-en.pdf>

Agreement ICANN: https://ccnso.icann.org/sites/default/files/filefield_42697/chehade-to-holland-15nov13-en.pdf

Prepare & facilitate discussion Group

Working party to prep and facilitate discussion. Not intended as WG!

Update Guideline process

Process to update the current 2013 Guideline if at all. Needs to be done though broad consultation post ICANN64 (March 2019)

https://ccnso.icann.org/sites/default/files/filefield_42805/guidelines-cctld-contributions-27nov13-en.pdf

Accountability Framework Review

Listed, but unclear scope, what is intended. At a minimum, conflict resolution procedure may need to be updated. Awaits outcome of PDP on review of decisions.

8 Joint SO - AC activities

joint meetings

Joint meetings @ ICANN

participation GNSO activities

Work Track 5 Subsequent procedure

cross-communityWG

Auction proceeds