Notes Programme Working Group Telephone Conference
24 April 2012

Attendees:

Carolina Aguerre, LACTLD
Luis Diego Espinoza, .cr
Ondrej Filip, .cz
Patricio Poblete, .cl
Katrina Sataki, .lv
Peter Van Roste, CENTR

Staff:

Gabriella Schittek

Apologies:

Vika Mpisane, .za

1) Action points

- The ccNSO Speaker Guidelines were presented to the group. Unless any objections are submitted within one week, they will be published online. They will also be sent to future ccNSO speakers.

    ACTION 13: *Gabriella Schittek* to publish the ccNSO Speaker Guidelines on the ccNSO website one week after the Programme Working Group call, unless any objections are received.

- The group was informed that a ccNSO Facebook page currently is being set up. It will be presented to the group as soon as this has been done.

2) Katrina's Suggestions

- Some discussions were held whether it was needed to promote the sessions, as per Katrina Sataki's suggestion, as the meeting is well attended anyway.

    Still, it was argued that it would not harm if key sessions were highlighted to attract more people.

- ACTION 14: *Katrina Sataki* to elaborate on the email list on how sessions could be better promoted

3) Prague Meeting Agenda Preparation

- The first draft agenda was presented to the participants. After some considerations, it was felt that New gTLDs rather should be discussed in a simple

information sharing-format, than in a panel discussion, as the type of information that the group expected to receive, would not be appropriate to be debated in a panel-session.

It was decided to invite a speaker from ICANN to explain what happened to the TAS.

ACTION 15: *Gabriella Schittek* to invite an appropriate speaker from ICANN to give a presentation on the TAS.

- The group was informed that it had received a request from the .nz registry for a 30 minute slot, where a presentation was to be given on .nz registry operation standards.

  The Programme Working Group members found this topic very interesting, however, it was felt that 30 minutes would be too much for the ccTLD News session. At the same time, it was felt that much of the content would be lost if the presentation was shortened. It was therefore suggested to contact the .nz registry and ask to defer the presentation to the Toronto meeting, where a whole Registry Operation session could be arranged.

  ACTION 16: *Gabriella Schittek* to contact the .nz registry and ask to postpone the suggested topic to the Toronto meeting.

- It was noted that the ccTLD News session would allow for four speakers. More speakers would leave too little time and crowd the session.

  ACTION 17: *Gabriella Schittek* to send out a call for speakers to the ccTLD News Session within the week.

- It was suggested that the Regional Organisations should work on a template, which all Regional Organisations should base on when giving their updates, in order to keep the presentations to the point and of interest to the audience.

  ACTION 18: *Peter Van Roste* and *Carolina Aguerre* to develop a template for Regional Organisation presentations.

- It was decided to dedicate the Panel Discussion to Internet Governance issues, possibly with the angle of how the community would like to see Internet Governance to be performed in the future.

  The group agreed that it would be good if the audience could come prepared to the session.

- ACTION 19: *Peter Van Roste* to share a CENTR document on Internet Governance issues with the entire ccTLD community.

- ACTION 20: *Gabriella Schittek to* post relevant Internet Governance-related material on the ccNSO agenda page and inform the community on this in a timely manner.

Ondrej Filip, *Luis Diego Espinoza* and *Carolina Aguerre* volunteered to develop a briefing paper on the Internet Governance panel discussion session, which is to be distributed to the Panelists. They will liaise with Peter Van Roste, who is drafting the information paper, which will be shared with the community.

ACTION 21: *Ondrej Filip*, *Luis Diego Espinoza* and *Carolina Aguerre* to draft a briefing paper on Internet Governance Panel discussion.

It was also discussed whether a short survey on the community's internet governance preferences could be conducted prior to the meeting.

This issue will be revisited closer to the meeting.

- The Working Group members agreed that although the agenda still only is in an early drafting-stage, it should be published to the community as soon as possible.

  ACTION 22: *Gabriella Schittek* to publish the draft agenda within the week.

4) Panel Discussion Paper

- The Panel Discussion Paper is to be drafted by *Ondrej Filip, Luis Diego Espinoza* and *Carolina Aguerre.*

5) Conference Call Recording

- The Working Group Members were informed that, contrary from all other ccNSO Working Groups, the Programme Working Group calls had never been recorded, as there was concern in the beginning that sensitive material could be discussed.

  However, it was felt that there very rarely are situations where sensitive information is shared and the group was therefore asked whether the calls should be recorded, starting from the next call. It was also clarified that recordings could be edited, on request.

  ACTION 23: *The ccNSO* to start record the Programme Working Group telephone conferences.

6) Presentation Summaries

- It was discussed whether the presentation summaries should be continued to be gathered, as it was a huge time investment, whilst the majority of the community didn't seem to use them.

  The Working Group members felt that the summaries still brought much benefit for both the presenter, who would be forced to carefully think of the concept of the presentation, and for the Session Chair, who would get a better overview on the content of the presentations.

It was also suggested to more actively engage the Session Chairs to look into the quality of the summaries. To make this possible, the Programme Working Group will have to appoint the Session Chairs earlier than it currently is doing.

ACTION 24: *Gabriella Schittek* to continue gather presentation summaries.

ACTION 25: *The Programme Working Group* to appoint Session Chairs at an earlier stage.

7) ccNSO Meeting Extension

- Due to the limited number of Working Group members at the call, this topic was deferred to the next Working Group call.

8) Appointing Liaison to Informal Study Group on Capacity Building

- The Working Group was informed that the Informal Study Group on Capacity Building had requested the Programme Working Group to appoint a liaison to their group, as the issues discussed in both groups sometimes are related.

  Ondrej Filip was appointed liaison to the Informal Study Group on Capacity Building.

9) Date of Next Call

- ACTION 26: *Gabriella Schittek* to launch a doodle poll for the days 21, 22, 23 and 30 May 2012.

10) AOB

- Not other business was noted.