Technical Working Group

ICANN – ccNSO

Face to Face Meeting, Brussels

Chair E Lisse

Minutes K Nordström (ICANN Staff Support), E Lisse

Present D Archbold, R Arends, D Burkov, L Espinoza, O Filip, S McCalla, K Nordström, N Ritchie, N Roberts

Apologies J Daley

Absent K Drazek, P Hosein, J Romero, H Salgado, Z Wafa

Guests S Crocker, W Kumari, N Lisse

Venue Brussels, Mons des Arts, Room 314

Date 2010-06-20 15:00–16:00

Distribution TechWg, ccNSO Council

Agenda

1.1   Opening

Roll Call

The Chair welcomed the members and the observer of the working group present, noted the apology, and acknowledged the presence of Mr Crocker whom he invited to stay on if he liked, while the Wg was conducting the meeting.

Members

The Chair reported that Council had approved further members of the Wg. Council had also approved Warren Kumari as Observer. The Chair mentioned that he had raised this with the chair of ccNSO Council who agreed that, strictly speaking, approval by Council was not required by the charter of this Wg, but that no harm had been caused by the approval.

1.2   Handbook

The Chair raised the issue of the *handbook* again.

Collaboration Tools

Several candidates for collaborative software had been considered and in the Chair's opinion found wanting. As several members of the Wg had experience with Version Control software he proposed that a **S**ub**V**ersio**N** server should be set up and the LyX Document Processor should be evaluated, as it is well suited for writing technical documents. Since it is very easy to handle, works on all three operating systems in main stream use and has hooks for SVN built in it is also considered well suited for collaborative editing.

Roy Arends disagreed, he felt he did not want to learn another editor and as he had previous experience with collaborative writing of technical documents he felt an *Editor* model was more suitable, ie all drafters write in plain ASCII, the *Editor* takes the submissions and incorporates them into the document which is then at the end formatted.

A discussion ensued, with Luis Espinoza advising that the plain ASCII submission do not allow for itemizing, bullet points, section and inclusion of graphics and tables easily. The chair felt that the *editor* model introduced single point of failure[1].

Roy Arends volunteered to be the *editor* but gave the caveat that he was awaiting another child soon, and this would cut back onto his time[2].

Several members of the Wg indicated that they were prepared to evaluate LyX.

Warren Kumari volunteered to set up a SVN server and make it accessible to Wg members.

Action Item (2010-06-22)[3]: Set Up SVN Server (Warren Kumari)

Action Item (2010-06-30)[4]: Upload Wg Charter as LyX File to SVN Server (Chair)

Action Item (2010-08-31): Obtain Write-Access Logins for SVN Server (All)

Action Item (2010-08-31): Install LyX and experiment with the Charter (All)

---

[1]The Chair feels that LyX is very well suited to the task as it is easy to learn, and based on the type setting software LaTeX which frees the drafter(s) from the formatting and allows for easy generation of a multitude of formats such as PDF, DOCBOOK and HTML for example

[2]Roy Arends has since withdrawn his offer

[3]done

[4]done

Content

It was agreed to start working on a Table of Content. Roy Arends offered to look at which parts of a Registry are easy and which are difficult, what software is available in particular Open Source.

Warren Kumari suggested to ask on the TechDay meetings what topics the participants wished to be included. The Chair observed that the agenda of all meetings and most presentations are on-line giving already an idea what is of interest.

Roy Arends requested clarification on the final product, since books are outdated at printing. The feeling was shared by the group, and though a hardcopy will be the goal, the final product should be turned into a Wiki format and uploaded so that it can be kept up to date as time goes on.

Action Item (2010-07-04)[5]: Registries Evaluation (Open Source) (Roy Arends)

Action Item (2010-08-30): Draft a Table of Content (All)

Timeline

The Chair advised that there was no specific deadline for the production of the *handbook* and he appreciated that all members are quite busy. So there was no need to use ICANN meetings as *milestones* but work through the mailing list preferentially, with face to face meetings to be scheduled during ICANN meetings.

1.3   Signing of the Root

Trusted Community Representatives

The Chair reported that two members of the Wg and the Observer had been selected as TCR, Dmitry Burkov as the Crypto Officer for the West Coast, Norm Ritchie as Recovery Key Share Holder and Warren Kumari as a Backup. He had proposed Norm Ritchie as TCR and felt it was important for the Wg to have some of their members directly involved with the Root Signing process. Norm Ritchie reported briefly that the Key Signing ceremony at the East Coast facility had gone very smoothly, and Dmitry Burkov added that he would attend the West Coast ceremony.

Steve Crocker agreed with the fact that history was being made.

DS Records

Simon McCalla advised that .UK had submitted their DS record to IANA on the new template for inclusion into the signed root zone, and Steve Crocker urged all managers of signed zones to follow suit. The Chair advised that he was busy submitting the DS record for .NA[6]. Ondrej Filip mentioned that his staff were attending to the matter.

1.4   TechDay

Nigel Roberts raised the point that apparently a panel discussion on DNS Vulnerabilities had been scheduled by the CEO coinciding with TechDay.

The Chair was unaware of this, which must have been added to the agenda late as he hadn't noticed it and advised that several speakers had requested specific times due to other commitments including late arrivals and as the the topic was important many participants including the members of the Tech Wg might want to attend both sessions.

---

[5]The offer was subsequently withdrawn

[6]The corresponding DS record was inserted in the root zone in time for publishing of the first signez root zone

The feeling of the Wg was that the Chair of the Wg should have been advised, early, as it complicated the scheduling.

The agenda was therefor revised to schedule the lunch break early, during the panel discussion and continue straight after its end.

Steve Crocker mentioned that he felt ICANN staff had been under the impression a few years back that TechDay was an outside group choosing to meet in ICANN. That resulted in difficulties finding rooms and getting it scheduled.

The Chair advised that the Working Group is chartered by the ccNSO Council including TechDay. Steve Crocker was not sure of the precise understanding within the staff regarding the status of TechDay, but had the impression TechDay was well and fully implanted in the schedule.

Steve Crocker felt it was appropriate for the ccNSO Chair, Chris Disspain, to take the matter up with the CEO and his staff.

Action Item (2010-06-30)[7]: Raise issue of Scheduling Conflict with ccNSO Council Chair (Chair)

1.5   Closing

There being no further business the Chair thanked all participants for their contributions and closed the meeting, the next meeting to be held on the Sunday of the next ICANN meeting in Cartagena.

1.6   To Do

All   ↪ 2010-08-31
                    Obtain Write-Access Logins for SVN Server (2010-06-20) 1/2

All   ↪ 2010-08-31
                    Install LyX and experiment with the Charter (2010-06-20) 1/2

All   ↪ 2010-08-30
                    Draft a Table of Content (2010-06-20) 1/3

---

[7]done