1. Appointment of chair and vice-chair.

According to the WG charter:

"The WG members shall select a chair and alternate chair from the members of the Working Group."

Demi Getchko and Hiro Hotta have been nominated and agreed among themselves that Hiro will be the chair and Demi the alternate chair. This needs to be confirmed by the workinggroup.

- 2. Action points last call: have been concluded.
- 3. Are other topics necessary to discuss / to be included in the list?
- 4. Who can be members (membership definition)
- 5. How to define the unit of rights (of voting / nomination / election candidacy / quorum counting /....) of each member ?
- 6. A.O.B.