Notes Meetings Programme Working Group Telephone Conference
8 May 2013

Attendees:

Ondrej Filip, .cz (Chair)
Hiro Hotta, .jp
Young-Eum Lee, .kr
Patricio Poblete, .cl
Alejandra Reynoso, .gt
Peter Van Roste, CENTR

Staff:

Bart Boswinkel
Gabriella Schittek

Apologies:

Carolina Aguerre, LACTLD
Vika Mpisane, .za
Katrina Sataki, .lv

1) New Member Welcome

- *Alejandra Reynoso* was welcomed as a new member of the Working Group.

2) Actions

- All Actions had been completed.

3) Beijing Meeting Survey Results

- The Beijing Meeting was the highest ranked meeting so far.

- Although the Panel Discussion ranked well, informal feedback showed disappointment in the quality of the session; the panelists themselves had also expressed their dissatisfaction.

  The Working Group members noted that the preparations were done very last-minute and that future arrangements should be better planned and executed in a timely manner.

- Feedback also showed that sessions with telephone presentations score badly in the surveys and that such presentations should be omitted in the future.

- The session with the two appointed Board Members was appreciated, according to the survey. Both Board Members have confirmed they would be available for a similar session in Durban.

- A remote participant noted that the ccNSO meetings were not transferred via video, which was felt was odd, as the ccNSO meeting is big and other, smaller, meetings had video transfer.

  ACTION 1: *Gabriella Schittek* to ask appropriate ICANN Staff whether video transfer of the ccNSO meetings could be arranged for future meetings.

4) Topics For Durban Meeting

- As the ccNSO is celebrating its 10-year anniversary during the upcoming meeting in Durban, the Celebration Committee asked to dedicate the Panel Discussion on the ccNSO. The suggested title for this session is "*Celebrate the Past – Look into the Future*".

  The Working Group members agreed that such a session would be appropriate for the Durban meeting.

  It was also noted that there is a suggestion to have an official panel session on the same topic, directly after the ICANN Opening Ceremony on Monday. However, it would not be up to the Programme Working Group to arrange this session.

- It was estimated that, beyond the "standard" sessions that need to take place on the agenda (such as the Meeting with the Board, Joint ccNSO/GAC meeting, ccTLD News session, etc), there would be time left for a longer (1h – 1 1/2h) and a shorter (1/2 h – 45 min) session.

  It was suggested to fill the longer session with Local Internet Governance Experiences – for instance, how consumer complaints may trigger governments to regulate the local internet market. The focus should be placed on how to prevent such regulations to happen – and, if it's not possible – how to deal with them in a best way. The format could be a small panel discussion.

  In her absence, Carolina Aguerre was "volunteered" to take part in the group that is to shape this session.

  ACTION 2: *Carolina Aguerre, Ondrej Filip, Young-Eum Lee* and *Peter Van Roste* to start shaping the Local Internet Governance session; Young-Eum Lee is to take lead.

- Basing on survey feedback, it was suggested to dedicate the shorter session on Internet Security matters and invite law enforcement representatives to talk about cooperation on DDOS and spam attacks.

  In her absence, Katrina Sataki was "volunteered" to take part in the group that is to shape this session.

  ACTION 3: *Ondrej Filip, Hiro Hotta* and *Katrina Sataki* to start shaping the Internet Security session; Ondrej Filip is to take lead.

ACTION 4: *Gabriella Schittek* to do a first draft agenda and send it to the Working Group as soon as possible.

5) Working Group Charter Review

- The Chair noted that the Charter needs to be updated, mainly on two issues:

  - The actual length of the membership does not follow what the Charter says on this matter: *The term of membership to the WG is one (1) year. A member of the WG may be reappointed, for a maximum of two (2) more subsequent periods (maximum of 3 terms). At least one of the members on the WG will be a member of the ccNSO Council. The first WG will be appointed until June 2010, which will be considered one term.*

  It was suggested to delete this part.

  However, it was noted that in order to avoid that "fresh blood" is kept outside the group, language on the commitment to "keep looking for new members" should be added.

  ACTION 5: *Peter Van Roste* to redraft the article on the length of membership of the Programme Working Group.

  - The Charter talks about writing down Guidelines on the Development of Meeting Agendas.

    It was suggested that a brief, simple document shall be drafted to document how the Working Group is working, in order to fulfill this requirement.

  ACTION 6: *Ondrej Filip* and *Gabriella Schittek* to draft guidelines on ccNSO Meetings Agenda Development.

- It was noted that the Charter also need clarifying language on the listed membership.

  ACTION 7: *Gabriella Schittek* to add clarifications on the list of members in the Programme Working Group Charter.

6) AOB

- The Working Group members wished to note that according to their impression, hosting ccTLD Cocktails was a much better format than the previous ccNSO Dinners.

7) Date of Next Call

- *Gabriella Schittek* to send out a doodle poll for a telephone conference 22 – 28 May 2013.